



ADVERTISEMENT OF POSTS

The municipality invites applications from suitably qualified candidates for the following positions:

STRATEGIC MANAGER: DEVELOPMENT PLANNING

SALARY: Negotiable remuneration and package commensurate with the seniority of this position. Five years performance - based contract.

REQUIREMENTS: Postgraduate degree in Social Sciences (Development Studies/Governance, Political Science) or related discipline with a minimum of 2-3 years post qualification experience at management level.

Core Managerial Competencies/Attributes: Strategic leadership* Self-starter* Ability to operate at senior management level* Political sensitivity* Customer focus and client orientation* Extensive Knowledge and clear understanding of social development policies and applicable legislation* knowledge of turnaround strategies and change management* Presentation, analytical, communication and interpersonal skills* Willingness to work abnormal hours and function under pressure.

KEY PERFORMANCE AREAS

Advise the Municipality on planning (spatial, local economic and IDP related) matters Coordinate intergovernmental relations and co-operative governance* development, review and monitoring of implementation of the IDP* Coordinate the implementation and review of the Corporate Performance Management System* Compile monthly, quarterly, annual performance reports* Coordinate development, review and monitoring of implementation of the spatial planning policies and guidelines* Co-ordinate and monitor implementation and review of the LED Strategy* Compile and manage departmental budget* Take responsibility for the supervision and performance management of staff in the Department.

STRATEGIC MANAGER: TECHNICAL SERVICES

SALARY: negotiable remuneration and package commensurate with the seniority of this position. Five years performance - based contract.

REQUIREMENTS: An appropriate B-degree in Civil Engineering or related discipline with relevant skills and practical experience. Registration or registerable as a Professional Engineer with ECSA (Engineering Council of South Africa) is a strong recommendation.

Core Managerial Competencies/Attributes: This position requires a results-driven individual* Ability to command respect* high degree of professionalism* Track record of excellent performance* Competence in Self-management* Programme and Project Management* Financial management* Service Delivery Management* Problem solving management* Client orientation and customer focus* Willingness to work abnormal hours and function under pressure* Presentation and interpersonal skills*.

KEY PERFORMANCE AREAS

Facilitate provisioning of basic services and local infrastructural development Manage and financially administer Municipal Infrastructure Grant (MIG) projects and other capital projects*Ensure compliance with all applicable legislation, policies and conditions applicable to MIG* Reviewing of programme performance by conducting cash flow

viz actual expenditure reviews* Monitor and evaluate MIG by checking and seeing to it that backlog studies, socio-economic impact assessments and environmental impact assessments of projects are undertaken* Advise the Municipality on appropriate technical interventions* Ensure reduction of infrastructural backlogs*Be responsible for personnel management within the Technical Services Department. *Advise the Municipal Manager and Municipal Council on MIG related issues, Be responsible for contract management by providing input in tender processes to ensure that projects are MIG compliant.

DRIVER

SALARY: R74 126.00 Per annum. (Excl.benefits)

Requirements: The ability to read and write, Valid Code C drivers license. Minimum of 1 year experience as a driver.

Key Responsibilities: *Driving of municipal vehicles and delivery of goods as may be assigned from time to time by seniors, Serve as a messenger,*Driving the truck from site to site for refuse removal.*Transporting refuse removal personnel to locations and monitor collection activities.*Attend to queries from refuse removal personnel with regards to specific waste items.*Monitor the offloading of waste from the vehicle and inform personnel of specific guidelines with respect to waste separation where necessary.*Inspect safety devices, controls, lubricant levels, etc on vehicles and report any defects.

LAND FILL SITE OPERATOR(Excl.benefits)

SALARY: R117 466.92 Per annum

Requirements: NQF level 3(secondary education), Code EB Driving license, 1-2 years supervisory and waste management experience.

Key Responsibilities:*Monitor and control procedural applications associated with the operations of solid waste by inspecting and interacting with users to explain waste separation and disposal procedures at the site and corrects deviations, evaluating and correcting deviations or non compliance with safety and standard operating procedures and investigating and reporting causes of accidents or incidents.*Coordinating and controlling the tasks/activities of personnel and allocates and priorities outcomes.*Coordinate specific administrative and reporting requirements.

Closing Date: 02 July 2010

Enquiries: Ms M V Maphutha at Tel.015 622 8000.

An application letter, accompanied by a comprehensive CV, certified copies of qualifications and ID must be mailed to: The Municipal Manager, Fetakgomo Local Municipality, Private Bag x 818, APEL, 0739 or hand delivered to Office no.7, Stand No.1 Mashung, APEL (Fetakgomo Municipal Offices).

NB: Fetakgomo Municipality is an affirmative action employer; women and people with disabilities are encouraged to apply.

M E LEBEPE –MUNICIPAL MANAGER